



## Taber Public Library Policy Manual

### General Policy: Resource Sharing

#### PURPOSE:

To provide resource sharing amongst member libraries in the Chinook Arch Regional Library System.

#### POLICY:

Taber Public Library will participate in the provision of Regional Lending, Interlibrary Loan Services, and Information Services and will follow the procedure manual as developed by the Chinook Arch Regional Library System.

#### GUIDELINES:

1. Taber Library will use its own collection as much as possible when responding to title information requests. If Taber Library does not have the requested title or information available in its collection, the library will check the online catalogue to determine if the material is available within the System.
2. The System's (Chinook Arch Regional Library System) delivery service will transport materials between member libraries.
3. Chinook Arch Regional Library System will ensure and coordinate a telecommunication system to support an effective ILL service. Training of Taber library staff in the use of the telecommunication system will be the responsibility of the System.
4. Taber Library will provide a general and reference collection to reflect the information needs of its patrons.
5. Taber Library will support staff development and training in reference skills.

Date of Approval: April 11, 2006

Date Reviewed/Revised: June 10, 2008  
June 8, 2010  
April 9, 2013  
September 8, 2015  
November 13, 2018