



Taber Public Library Policy Manual

Finance Policy: Year End

PURPOSE:

Finance Policy and Procedures for the Taber Public Library.

POLICY:

The fiscal year of the Taber Library shall be set by the Board. The current fiscal years shall be from January 1st to December 31st.

GUIDELINES:

1. The Finance Committee shall present to Board any change to fiscal year for approval.
2. The Town Council and Alberta Municipal Affairs must be informed of any changes to the fiscal year.

Date of Approval:	February 1, 2000
Date Reviewed/Revised:	November 9, 2004 June 10, 2008 May 11, 2010 May 14, 2013 October 13, 2015 January 9, 2018