



**Freedom of Information and Protection of Privacy (FOIP) BYLAW**

Whereas, pursuant to section 89 of the Freedom of Information and Privacy Act, S.A. 1994, c. 18.5 the Taber Public Library Board must designate a person or group of persons as the head of the Board for the purpose of the Act;

And Whereas, pursuant to section 87 and 89 of the Freedom of Information and Protection of Privacy Act, the Taber Public Library Board may set any fees payable to the Board for services under the Act and Regulations.

Taber Public Library Board:

1. The Board shall appoint the Library Manager(s) to undertake the responsibilities of FOIP Head/Co-coordinator for the Taber Public Library.
2. The Board shall adopt the "Fee Schedule" as attached, for all FOIP requests.
3. Records management will be performed in accordance with the Library Board's "Records Management" policy.
4. FOIP Head, may delegate any duties/tasks/responsibilities to another person, EXCEPT the authority to delegate.

First Reading:	October 5, 1999
Second Reading:	October 5, 1999
Third Reading:	October 5, 1999

Adopted:	October 5, 1999
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Date Reviewed/Revised:	May 11, 2010
	September 8, 2015
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