



Annual General Meeting

PURPOSE: Define when the Taber Public Library Board will hold their “Annual General Meeting”.

POLICY: The Board shall hold a public general meeting annually.

GUIDELINES

1. The Annual General Meeting will be scheduled every year before April 30.
2. The audited financial statement as well as statistics for the preceding year will be presented at the general meeting.
3. The Plan of Service will be reviewed at the Annual General Meeting (Policy B 13)
4. Annual meeting must be advertised four weeks prior to the meeting.
5. The Board Chair, due to extenuating circumstances, has the option to schedule the Annual General Meeting with notice, through teleconference services or electronic communication services.
6. The Library Manager informs the Board that records were disposed of in accordance B 17 Records Management Policy

Date of Approval: December 5, 1995

Date Reviewed/Revised: October 12, 2004
May 13, 2008
May 11, 2010
April 9, 2013
September 8, 2015
June 13, 2017
October 14, 2021