



Taber Public Library Policy Manual

Finance Policy: Grant Applications

PURPOSE:

Finance Policy and Procedures for the Taber Public Library.

POLICY:

The Library Manager is authorized to apply for grants to fund Taber Public Library programs, to enhance services, to add to collection, to upgrade facilities, or provide for library needs.

GUIDELINES:

1. The Library Manager shall inform the Board of the proposed grant application. The Board may provide approval to apply for the grant, or request that the Library Manager further research the proposed grant or decline the proposed grant application.
2. The Board shall assist Library Manager with grant applications. Assistance may also be sought through CARLS, Town of Taber or other organizations as necessary.

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