

# Taber Public Library

5415 50 Avenue, Taber, Alberta T1G 1V2  
Phone: 403-223-4343 Fax: 403-223-4314  
Email: [help@taberlibrary.ca](mailto:help@taberlibrary.ca)  
Website: [www.taberlibrary.ca](http://www.taberlibrary.ca)

Re: Request for Criminal Record Check and Vulnerable Sector Check

To whom it may concern:

This letter is to verify that \_\_\_\_\_ has applied to be a volunteer at Taber Public Library. As our volunteers will often occupy the same space as children, the elderly, and other vulnerable persons, we require that a current police record check with a vulnerable sector screening be completed before we can continue with the volunteer intake process. If you have any questions regarding this request, please feel free to contact Taber Public Library at 403-223-4343.

Thank you,

Tara Wiebe  
Assistant Library Manager