



Taber Public Library Policy Manual

Personnel Policy: In Memoriam Donation/Flowers

PURPOSE:

To establish a policy on how the Library Board will respond to the death of a spouse or child of a staff or board member.

POLICY:

In the event of a death of a spouse or child of a staff or board member, a total of \$50.00 may be allocated towards the purchase of a floral tribute for that staff or board member. In lieu of flowers, a donation up to the same amount may be made to the organization of the members' choice.

Date of Approval: January 10, 2017

Date Reviewed/Revised: