

| POLICY NAME | LAST REVIEWED | JANUARY | MARCH | JUNE | SEPTEMBER | NOVEMBER |
|---|-----------------|---------|-------|------|-----------|----------|
| B-1 Vision Statement | Sept. 2015 | 2020 | | | | |
| B-2 Mission Statement | Sept. 2015 | 2020 | | | | |
| B-3 General Objective | Sept. 2015 | 2020 | | | | |
| B-4 Canadian Charter of Rights & Freedom | Sept. 2015 | 2020 | | | | |
| B-5 Canadian Library Intellectual Freedom | Sept. 2015 | 2020 | | | | |
| B-6,11 &12 Bylaws – Board & Amendment | Mar. 06/Nov. 00 | 2020 | | | | |
| B-13 Bylaw Management | Sept. 2015 | 2020 | | | | |
| B-14-21 Use and Safety of Library | Sept. 2015 | 2020 | | | | |
| B-22 Policy Management | Sept. 2015 | | 2020 | | | |
| B-23 Library Board | Sept. 2015 | | 2020 | | | |
| B-24 Trustees' Code of Ethics | Sept. 2015 | | 2020 | | | |
| B-25,26 Board Jobs Descriptions | Sept. 2015 | | 2020 | | | |
| B-27,28 Board Committees | Sept. 2017 | | 2020 | | | |
| B-31 Board Meetings | Sept. 2015 | | | 2017 | | |
| B-31a Notice of Special Meetings, Waivers | Sept. 2015 | | | 2017 | | |
| B-32 General Meetings | Sept. 2015 | | | 2017 | | |
| B-33 Volunteers | Sept. 2015 | | | | 2017 | |
| B-35 Confidentiality | Sept. 2015 | | | | 2017 | |
| B-36 Honoraria | Sept. 2015 | | | | 2017 | |
| B-37-40 Records Management | Sept. 2015 | | | | 2017 | |
| B-41 Needs Assessment | Sept. 2015 | | | | | 2017 |
| B-42 FOIP Bylaw | Sept. 2015 | | | | | 2017 |
| B-43 FOIP Fee Schedule | Sept. 2015 | | | | | 2017 |
| B-44 Orientation and Training | Sept. 2015 | | | | | 2017 |
| F-1 Finance Committee | Oct. 2015 | 2018 | | | | |
| F-2 Board Allocation | Oct. 2015 | 2018 | | | | |
| F-3 Board Audit | Oct. 2015 | 2018 | | | | |
| F-4 Banking | Oct. 2015 | 2018 | | | | |
| F-5 Year End | Oct. 2015 | 2018 | | | | |
| F-6 Budget | Oct. 2015 | 2018 | | | | |

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| F-7 Security/Fraud | Oct. 2015 | | 2018 | | | |
| F-8 Reserves and Investments | Oct. 2015 | | 2018 | | | |
| F-9 Materials Selection | Oct. 2015 | | 2018 | | | |
| F-10 General Weeding Guidelines | Oct. 2015 | | 2018 | | | |
| F-11 Gifts and Donations | Oct. 2015 | | 2018 | | | |
| F-12,13 Expenses | Oct. 2015 | | 2018 | | | |
| F-14 Expense Sheet | Oct. 2015 | | 2018 | | | |
| F-15 Honorariums | Oct. 2015 | | | 2018 | | |
| F-16 NSF Cheques | Oct. 2015 | | | 2018 | | |
| F-17 Grant Applications | Oct. 2015 | | | 2018 | | |
| F-18 Indemnity | Oct. 2015 | | | 2018 | | |
| F-19 Giving Donations | Oct. 2015 | | | 2018 | | |
| G-1 Hours of Operation | Sept. 2015 | | | 2018 | | |
| G-2 Closures | Sept. 2015 | | | 2018 | | |
| G-3,4 Rental of Library Facilities | Sept. 2015 | | | | 2018 | |
| G-5 Video Loan Periods | Sept. 2015 | | | | 2018 | |
| G-6 Renewals | Sept. 2015 | | | | 2018 | |
| G-7,8 Challenge of Library Materials | Sept. 2015 | | | | 2018 | |
| G-9 Lost/Damaged Materials | Sept. 2015 | | | | 2018 | |
| G-10 Overdue Fines | Sept. 2015 | | | | 2018 | |
| G-11 Interlibrary Loans | Sept. 2015 | | | | | 2018 |
| G-12 Interlibrary Loan Pick up Fee | Sept. 2015 | | | | | 2018 |
| G-13 Laminating Fee | Sept. 2015 | | | | | 2018 |
| G-14 Public Fax Service | Sept. 2015 | | | | | 2018 |
| G-15-17 Public Use of Computers | Sept. 2015 | | | | | 2018 |
| G-18 Holds | Sept. 2015 | | | | | 2018 |
| G-19 Resource Sharing | Sept. 2015 | | | | | 2018 |
| G-20 Supervision of Children | Sept. 2015 | | | | | 2018 |
| P-1 Definition | Oct. 2015 | 2019 | | | | |
| P-2 Terms and Conditions of Employment | Oct. 2015 | 2019 | | | | |
| P-3 Job Description – Library Clerk | Oct. 2015 | 2019 | | | | |
| P – 3.1 Job Description –Program Coordinator | Oct. 2015 | 2019 | | | | |

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| P- 4,5 Job Description – Library Manager | Oct. 2015 | 2019 | | | | |
| P-6 Administration/ Management | Oct. 2015 | | 2019 | | | |
| P-7 Hours of Work and Overtime | Oct. 2015 | | 2019 | | | |
| P-8 Employee Absence | Oct. 2015 | | 2019 | | | |
| P-9 Annual Vacation | Oct. 2015 | | 2019 | | | |
| P-10 Educational Leave | Oct. 2015 | | 2019 | | | |
| P- 11, 12 Leave Entitlements | Oct. 2015 | | 2019 | | | |
| P-13, 15 Pay Periods and Remuneration | Oct. 2015 | | | 2019 | | |
| P-16 Resignation/ Severance/Reimbursement | Oct. 2015 | | | 2019 | | |
| P- 17, 18 Travel & Expense Reimbursement | Oct. 2015 | | | 2019 | | |
| P-19 Employee Records | Oct. 2015 | | | 2019 | | |
| P-20 Performance | Oct. 2015 | | | 2019 | | |
| P-22 Appraisals and Evaluations | Oct. 2015 | | | | 2019 | |
| P-23 Grievance | Oct. 2015 | | | | 2019 | |
| P-24 Disciplinary Action | Oct. 2015 | | | | 2019 | |
| P-25,28 Occupational Health & Safety | Oct. 2015 | | | | 2019 | |
| P- 29 Emergency Preparedness | Oct. 2015 | | | | 2019 | |
| P- 30, 31 Violence and Harassment | Oct. 2015 | | | | 2019 | |
| P-32 Health Benefits | Oct. 2015 | | | | 2019 | |

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Date of Approval: June 13, 2017